

Ministry Opportunities at St. John the Evangelist, Kitchener Gallery Technician and Coordinator

At St. John's, our various ministries support our intention to be a faithful and thriving community.

Connecting individuals and ministries is an act of mutual discernment – you may wonder which ministry is the best fit for you at this time, and the community may recognize gifts in you and encourage you to share them as we seek to be a thriving community.

The community also has some expectations for ministries. Knowing these expectations can help you and the community discern which ministry makes sense for you at this time. Some ministries also have a trial time to assist further in this discernment.

How does this ministry contribute to living as a faithful and thriving community and your life of discipleship?

The prophet Isaiah says, "Listen and hear my voice; Pay attention and hear my speech." Isaiah 28:23.

Gallery technicians ensure that:

- Worship leaders can be heard in church services.
- A live and recorded broadcast is available for worshippers at home.

What gifts and skills are helpful for this role?

- Responsible and commitment-oriented
- Familiarity with the order of services used at St John's
- Flexibility to roll with sudden changes to the expected order of service
- Able to work alone at service time, to manage in-church audio as well as streaming broadcast
- Able to work as part of a team, to offer feedback, accept suggestions, and co-ordinate schedules
- Facility with the Windows operating system, and ability to learn new applications (we currently use *Firefox* and *OBS Studio*)
- Basic understanding of computers and Internet connectivity
- Basic understanding of the parameters involved and the controls for a multi-channel audio mixer
- Ability to debug problems quickly

What to expect:

Gallery technicians receive training for this responsibility and are scheduled for Sunday mornings and other services. Initially, service broadcasts are done with trainer and trainee present. Ultimately, team members are expected to "run the show" alone.

Sometimes, things aren't as expected upon arrival or go wrong during a service (*e.g.*, Internet connection to broadcast computer isn't working, YouTube is inaccessible, camera position control doesn't work, a wireless microphone is providing no signal, the in-sanctuary speakers are not working, audio mixer settings have been altered from our typical settings). The technician is expected to check, identify, and remedy such problems, although another team member may be available to assist, either live or via phone/messaging.

Gallery Technician Responsibilities:

- A complete list of responsibilities, along with training, is available from the coordinator.

Coordinator Responsibilities:

- Provide orientation and training for new members, including expectations for length of initial commitment.
- Provide ongoing support for members, including checking in on their willingness and ability to continue in this role.
- Create a schedule and communicate it to members and the Parish Administrator.
- Update service schedule.
- Prepare splash screens and scheduled services on YouTube.
- Consult with wardens and rector re any issues.
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Accountability: To the Churchwardens

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